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OL/FMD WEEKLY REPORT

PERIOD ENDING 13 JANUARY 1988

1. Progress Reports on Tasks Assigned by or of Interest to Senior Management:

None

2. Major Events that Have Occurred During the Preceding Week:

a. On 7 January, a non-routine test of the emergency generation system was performed to evaluate the system under extreme cold conditions. The test revealed a serious problem with the location of the general heater. ~~Three generators are required to support the critical computer loads. It took 26 minutes to get the first three generators started, and had an actual outage occurred, the 15-minute UPS could not have sustained the power to the computer centers and all centers may have crashed. As an immediate fix, dip-stick heaters for the starter diesel crank case and additional batteries were procured and retrofitted on the generators.~~

Until the corrective action could be implemented, three generators were run continuously to provide minimum power to the computer centers while the dip-stick heaters and heavy duty batteries were being installed. Once the heaters had been added to all the generators, tests were performed to evaluate the adequacy of the fix. Two of the four generators that had heaters and heavy duty batteries installed were left on 22 hours in their cold environment and those generators restarted without delay. Engineering Branch is evaluating the relocation of the existing enclosure heaters to optimize heating of the engines and batteries. Troubleshooting and evaluating the emergency generator system will continue as a priority need.

b. Security Escort Requirements: The shortage of security escorts was down to 7 percent of Allied's daily security escort requirements. Headquarters Security Division, OS, met with OPS/MB to discuss a new plan for aiding in the escort shortages. The plan, to be implemented on Monday, 11 January, involves having a Security focal point for each group of escort users, who will review requirements and adjust these requirements as appropriate.

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c. The contractor working on the PCB cleanup, Sub Station Test, removed the transformer and 15 barrels of contaminated soil from the compound on 7 January. The latest test analysis of the PCB removal project reports that 38 out of 45 samples are within the EPA guidelines. One additional dig/removal will probably make the area acceptable to EPA.

d. ~~Snow Removal:~~ A total number of 490 manhours was expended by Allied and Waste Management on removal of snow from the compound parking areas and roads on 7 and 8 January.

YES

e. ~~Snow Emergency:~~ In anticipation of the snow storm, the Motor Pool Branch (MPB) implemented its snow emergency plan at close of business 7 January. On 8 January, the DDO requested transportation to/from Headquarters. An emergency vehicle manned by two MPB personnel was dispatched to the DDO's residence and provided the necessary transportation. Seven couriers reported to work on 8 January in spite of an 8-inch snow storm which closed the Federal Government. These employees proceeded to make essential deliveries and pickups to the Departments of State, Treasury, the Executive Office Building, and to the Pentagon. Their dedication to the mission of Mail & Courier Branch (MCB) is commendable. and made

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f. A small renovation on the DCI/NIC conference room was started in 7E62 OHB on 29 December 1987 and completed on 6 January 1988. New shelves, a valance and lights over the conference table were added.

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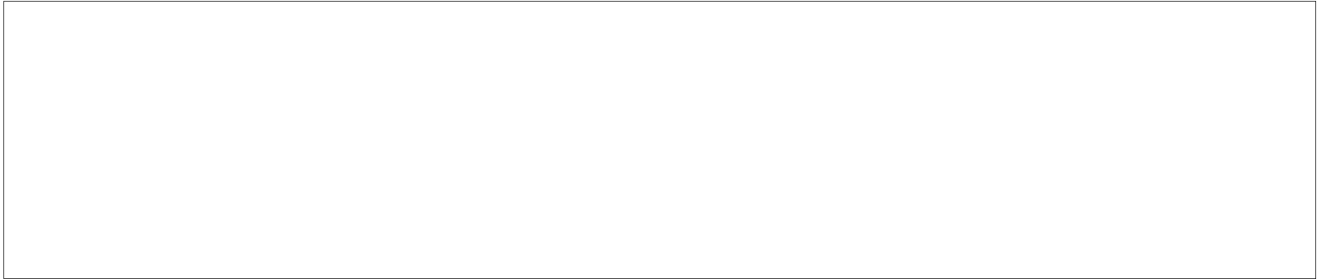
g. The Architectural Design Branch/Operations completed construction drawings for the installation of a retractable overhead projection screen and new curtain unit for the DCI Conference Room in 7D64 of the Headquarters Building.

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ACTION.
os has it covered, per
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j. On 5 January, Building Services Branch (BSB) relocated 15 workstations and 28 safes [redacted] 2nd floor, Key Building. [redacted]

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k. Between 6 and 9 January, BSB, in joint effort with [redacted] moved 80 conservaviles to a temporary location to accommodate OIR Map Library [redacted] These conservaviles were then banded and crated to make them compatible for multi-stack storage. [redacted]

3. Upcoming Events:

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The move for DDI/LDA/OIR originally scheduled for 8 & 9 January was rescheduled for 15 & 16 January due to the snow storm. [redacted]

4. Management Activities and Concerns:

None.

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[redacted], Chief
Facilities Management Division

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